

## Privacy Policy/Data Protection Notice for RETA Participants, RETA Website Users and Attendees to RETA Events

The International Energy Agency (the “IEA”, “we”, “us” and “our”) is an autonomous body within the framework of the Organisation for Economic Co-operation and Development (the “OECD”). In the IEA’s capacity as administrator (the “RETA Administrator”) of the Regulatory Energy Transition Accelerator (“RETA”) initiative, we maintain the RETA website and are committed to protecting the personal data of the RETA website users, RETA Participants (as defined below) and attendees to RETA events (together “you” and “your”) in accordance with the [OECD’s data protection rules](#).

This privacy policy describes the types of personal data the IEA collects in its capacity as the RETA Administrator, how it uses it, who has access to it and for how long. It also provides information on your rights under the [OECD’s data protection rules](#). Some activities supported by the RETA website, such as event registration, are subject to specific data protection notices.

### How we collect and use personal data

By “RETA Participants” we mean national regulator bodies or regional regulatory associations that voluntarily join the RETA initiative and participate in RETA with other energy regulators to discuss the challenges faced and to share best practices in order to enhance the capacity of energy regulators to contribute to swift and effective decarbonisation of energy systems.

**Data you directly provide.** We collect and use the personal data that you directly provide to us in order to enable you to participate in the relevant RETA-related activity. For example, if you wish to:

- sign up for and attend RETA-related events, you are asked to provide your first name, last name, organisation name, job title, email address and gender. We may also collect your address and phone number, as well as dietary and language preferences, experience with past events, interest in newsletters, and similar questions. The IEA’s [Data Protection Notice for Visitors to the IEA and IEA Event Participants](#) provides additional information about the IEA’s processing of your personal data for event-related purposes;
- subscribe to or ask to receive RETA email newsletters and updates and receive invitations to participate in RETA-related events and activities (including surveys), or exchange with us about RETA, you are asked to provide your email address;
- use the Participants’ Area of the RETA website on behalf of a RETA Participant, you are asked to provide your email address and will also be allocated a temporary password (which you can change) for login and authentication purposes; and
- provide your feedback regarding RETA through a survey, you may be asked for your first name, last name, organisation, job title. The SurveyMonkey tool that we use for surveys may also automatically collect your IP address.

**Data generated by your activity.** We also collect a log of the authentication details of RETA Participants when they access the Participants’ Area of the RETA website so we have an access record.

## Access and storage

In general, access to your personal data is limited to appropriate staff within the IEA in its capacity as RETA Administrator. However, Karma Agency, of Rue Charles Legrelle, 17 – 1040 Etterbeek, Belgium, maintains the RETA website. Karma Agency also outsources the hosting of the RETA website to OVH, Route de la Ferme Masson, ZI Les Huttes, 59820 Gravelines where the personal data you might upload via the RETA website is initially collected. As such, various of KARMA and OVH staff can access your personal data for the purposes of performing their contractual services relating to RETA website hosting and maintenance.

We may also transfer your personal data outside the IEA to enable:

- a contractor to carry out services in support of the IEA's RETA Administrator role including administrative and logistical support in organising RETA events and activities;
- members of the RETA Steering Committee<sup>1</sup> and RETA Partners<sup>2</sup> to contact you about RETA events or activities that they are organising or hosting;
- us to send you survey invites and to collect your survey responses. For this, we provide your email address to SurveyMonkey and SurveyMonkey collects your survey responses and enables us to access them;
- us to send you emails if you registered for the RETA newsletter and updates. For this, we provide your email address to SendGrid, Inc., the company that provides the email tool we use; and
- us to streamline your participation in RETA events. For example, we may use an event management application to send invitations, share event documents like agendas and background materials and enable event participants to network if they choose to do so. If so, typically the participants upload their personal data directly to the application. In that case, the application provider's privacy policy will confirm how the participant's personal data is used and stored.

We will store the personal data you provide to us for as long as the IEA remains the RETA Administrator for the purposes for which we collected it. Additionally, if RETA ceases its activities, the IEA will delete your personal data. In the case of a new RETA Administrator, the IEA shall transfer your personal data to another entity that performs the RETA Administrator role. The IEA will inform you in advance that your personal data is being transferred to the relevant new entity that performs the RETA Administrator role.

You can unsubscribe from email newsletters, event invitations, survey invites and updates at any time. However, your email address is retained indefinitely to better ensure that we do not continue to email you if you have unsubscribed.

## Links to other websites

Where we provide links to websites of other organisations or entities, this privacy policy does not cover how those third parties process your personal data. For example, we link to our profiles on a number of social media platforms such as Twitter, LinkedIn, YouTube and Facebook. We

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<sup>1</sup> As of the date of this Data Protection Notice, members of the RETA Steering Committee are: IEA, World Bank, International Renewable Energy Agency (IRENA), Office of Gas and Electric Markets (Ofgem) (United Kingdom), AER (Australia), ERA (Egypt), CRE (France), GNERC (Georgia), EPRA (Kenya), Osinergmin (Peru), NURC (Sant Lucia), EMA (Singapore) and CPUC (California USA).

<sup>2</sup> As of the date of this Data Protection Notice, Partners of RETA are: IEA, World Bank, International Renewable Energy Agency (IRENA), Office of Gas and Electric Markets (Ofgem) (United Kingdom), Energy Innovation, Regulatory Assistance Project (RAP), RMI.

encourage you to read the privacy notices of any other websites you visit.

## **How to contact us or exercise your rights**

As long as the IEA remains the RETA Administrator, under the OECD's data protection [rules](#), you have rights to access and rectify your personal data, as well as to object to its processing and request erasure. To exercise these rights in connection with your use of this website please contact [admin@retatheaccelerator.org](mailto:admin@retatheaccelerator.org).

If you have further queries or complaints related to the processing of your personal data, please contact the [Data Protection Officer](mailto:dpo@oecd.org) [dpo@oecd.org]. If you need further assistance in resolving claims related to personal data protection you can contact the [Data Protection Commissioner](mailto:dpc@oecd.org) [dpc@oecd.org].

If at any time the IEA is no longer the RETA Administrator, the new RETA Administrator shall update these policies and provide new contact information and relevant changes to this privacy policy.

Last updated: 26 October 2022